

BONGEKA BUHLE SELEPE

ISIZULU LANGUAGE SPECIALIST AND PRESERVATIONIST | PROGRAM & PROJECT MANAGEMENT | AI DATA TRAINING

PROFILE

Cross-functional language, program and operations professional with 20+ years of experience across higher education, public service and AI training in the United States and South Africa. PhD (Completed), MBA and MS Business Analytics (In Progress). Experienced in intercultural competence, program delivery, process improvement, stakeholder management and quality assurance.

PROFESSIONAL EXPERIENCE

2026–Present

AI Training Consultant (Part-Time) Ethos | Remote

- Evaluate and refine AI-generated presentations and learning content using rubric-based quality standards.
- Identify quality gaps and apply consistent evaluation standards across high-volume work.

2022–2026

Lecturer, Program Lead & Researcher Indiana University | Bloomington, IN

- Led programs from planning through delivery, including budgets, schedules, documentation, partner coordination and reporting.
- Designed global learning programs and digital content and coordinated international and community partners.

2023–2026

AI Data Trainer (Part-Time) Handshake AI and Invisible | Remote

- Evaluated AI outputs using RLHF, supervised fine-tuning and structured annotation frameworks.
- Performed error analysis and supported model, workflow and quality improvements.

2017–2022

Program Manager & Lecturer Witwatersrand University & University of Johannesburg | South Africa

- Increased postgraduate participation by 50% and student engagement by 35% through redesigned programming and support.
- Led curriculum, student services, reporting, internships, quality assurance and stakeholder coordination.

2007–2017

Manager: Language Services Gauteng Legislature | South Africa

- Reduced operating costs by 15% through improved multilingual editorial workflows and resource allocation.
- Managed staff, budgets, legislative records, translation, interpreting, publishing and compliance.

2003–2007

Language & Cultural Practitioner Dept. of Arts & Culture; UMsunduzi Cultural History Museum | South Africa

- Held Chief and Principal Language Practitioner roles and served as Senior Researcher, Curator & Archivist.
- Delivered language policy, translation, terminology, research, archives and public programmes; increased museum attendance by 50%.

CONTACT DETAILS

Phone: +1 812 287 2813

iMessage: +1 812 287 2813

WhatsApp Messaging: +27 82 967 7488

Email: selepebb@gmail.com

LinkedIn:

<https://www.linkedin.com/in/bongekabuhlehlengwaselepe/>

EDUCATION

2026–2028

MBA + MS (Business Analytics)

Kelley School of Business, Indiana University

2016–2020

PhD

Research: Language Policy and Implementation

University of the Witwatersrand

2014–2015

MA, Translation & Interpreting Studies

University of the Witwatersrand

CORE SKILLS

- Program & Project Management
- Operations & Process Improvement
- Strategic Planning
- Stakeholder Management
- People & Performance Management
- Budget & Resource Management
- AI Training & Evaluation
- Data Annotation & RLHF
- Quality Assurance & Data Analysis
- Translation, Interpreting & Localization
- Editing & Proofreading
- Instructional Design & Curriculum Development
- Learning & Development
- Research & Report Writing
- Intercultural Communication
- Risk, Compliance & Records Management
- Cross-Functional Collaboration
- Change Management

LANGUAGES

IsiZulu **Native** | English **Fluent** | IsiXhosa, Sepedi, Afrikaans **Intermediate**

LEADERSHIP & RECOGNITION

- Forté Fellow, Kelley School of Business, 2026–2028
- Executive Board Member & Treasurer, African Languages Teachers Association, 2025–Present

SELECTED CREDENTIALS

- Nyukela Senior Management Pre-Entry Program, 2025
- Quality Matters Rubric, 2025
- Business Concepts in World Languages, 2024
- Conference Interpreting, 2017
- Proofreading & Editing, 2017
- Microsoft Certified Systems Engineer, 2000

TECHNOLOGY

Microsoft 365

Adobe

RLHF

AI Evaluation

Digital Learning

CAT Tools